



OFFICE OF THE DEPUTY DIRECTOR  
NANDANKANAN ZOOLOGICAL PARK

**EXPRESSION OF INTEREST FOR  
HIRING OF VEHICLE**

**AT NANDANKANAN ZOOLOGICAL PARK, ODISHA**

<u>Particulars</u>	<u>Date &amp; Time</u>
Date of EOI document available at website: <b><i>www.nandankanan.org</i></b>	10.00AM of 28.02.2021 onwards
Last Date of Submission of EOI:	5.00PM of 15.03.2021
Date of Opening of BID :	11.30 AM of 16.03.2021
Address for sending Physical Documents:	Deputy Director, Nandankanan Zoological Park, P.O: Barang (Near Nandankanan Police Station) DIST: Khordha, Odisha, PIN: 754005.
Place of Opening of Bids:	O/o the Deputy Director, Nandankanan Zoological Park, PO: Barang, Dist: Khordha, Odisha,

**Form A**  
**Format of Technical Bid for Hiring of Vehicle**

1. Name of Bidder  
/Firm/Agency:
2. Address of Bidder  
/Firm/Agency :
3. Telephone Number & E-mail:
4. ID proof  
(Voter ID/Aadhar Card):
5. Residential address proof:  
(To be supported with copy  
of Telephone/electric bill  
of Dec,2020/Jan-2021  
/driving license)
6. PAN Number of Bidder:
7. GST registration Number:
8. Name, Branch, Account no. &  
IFS Code of bidder:

Photograph of  
the bidder shall  
be pasted here  
duly self signed  
in front

- **Certified that I have read the Terms and Conditions of EOI and Contract appended with this form and I agree to the terms and Conditions.**

Date:

Place:

**Signature of the Bidder**

**Form- B**  
**Format of Financial Bid & Details of Hiring Vehicle**  
**(Price Schedule)**

Photograph  
of the  
tenderer shall  
be pasted  
here duly self  
signed in  
front

1. Registration No. of Vehicle: .....
2. Type of vehicle  
**Bolero, Make Mahindra (AC/Non-AC):** .....
3. Year of Manufacture: .....
4. Model: .....
5. Date of Registration: .....
6. Name & complete address of the Owner & Driver of vehicle:
  - a) .....
  - b) .....
7. Fitness Certificate Validity: .....
8. Permit Validity: .....
9. Insurance Validity: .....
10. D.L. No. & Validity of the D.L. of the Driver
  - a): .....
  - b): .....
11. Price for hire charge of the vehicle (In Rs.): .....
12. Rate of fuel consumption / Mileage per litter: .....
13. Name, Address & contact number of bidder: .....

**Note:**

- A) Price should be quoted in Indian Currency only.
- B) If the bidder has quoted certain optional items other than above, that item shall not be taken into consideration for the evaluation of their price bid. Optional items should not be included.

Date:

Place:

**Signature of the Bidder**



**TERMS AND CONDITIONS OF EOI FOR HIRING OF VEHICLE  
AT NANDANKANAN ZOOLOGICAL PARK  
DURING THE YEAR 2021-22**

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1. Sealed EOI in prescribed Forms are invited by the Deputy Director, Nandankanan Zoological Park, Barang from interested individuals/ Firms/ agencies for Hiring of Vehicle (**Bolero Make Mahindra**) at Nandankanan Zoological Park for the year 2021-22.
2. Form of EOI: The EOI form will consist of two parts, (i) Form-A (Technical) and (ii) Form-B (Financial). Form A (Technical) & Form B (Financial) are to be kept in two separate sealed covers over which it has to be written clearly "Form-A" / "Form-B" as the case may be and both the covers should be kept in a single sealed cover super-scribing "EOI for Hiring of Vehicle at Nandankanan Zoological Park" and the name of the Bidder or else EOI shall not be considered. The EOI should be sealed and complete in all respect.
3. The EOI should be addressed to the Deputy Director, Nandankanan Zoological Park, PO: Barang Dist: Khordha PIN-754005 and submitted by Regd. Post/Speed post/ Courier/by hand so as to reach the office of the undersigned by 5.00 PM of 15.03.2021.
4. The sale of EOI along with terms & conditions shall be available in the website of Nandankanan Zoological Park ([www.nandankanan.org](http://www.nandankanan.org)).
5. The sealed EOI will be opened at 11.30AM on 16.03.2021 in the office of the Deputy Director, Nandankanan Zoological Park in the presence of the committee constituted by the Deputy Director under chairmanship of Deputy Director, Nandankanan Zoological Park in presence of the Bidder or their authorized representatives.
6. EOI received beyond the schedule date & time will not be considered. Once opened, no Bidder will be allowed to be withdrawn till finalization of the BID process.
7. The EOI should be accompanied with the following documents:
  - A. Passport size photograph.
  - B. The original bid document dully signed and stamped on each page as a token of acceptance of terms & conditions of the bid document.

C. Self attested copies of following documents must be attached along with application:

- I. Copy of the PAN Card.
- II. Copy of the Voter ID & Aadhar Card.
- III. Copy of Vehicle registration certificate.
  
- IV. Copy of driving license of the driver.
- V. Copy of Vehicle insurance certificate.
- VI. Copy of Pollution certificate.
- VII. Income Tax Clearance Certificate.
- VIII. Copy of GST Registration Certificate.

8. The EOI without aforesaid documents shall be liable for rejection.
9. The vehicle shall be engaged by the Nandankanan Zoological Park herein after mentioned as "Park authority".
10. The vehicle shall be used by the staff in-charge of Security of the park under overall supervision of Range Officer, Security and maintenance Range of Nandankanan.
11. POL for the vehicle shall be borne by Nandankanan Zoological Park and the maintenance of vehicle including the cost of engaging Driver shall be borne by the owner of the vehicle.
12. The vehicles shall not run beyond the limits of Nandankanan except in case of any enquiry caused outside the premises of Nandankanan on the offence committed within Nandankanan protected area.
13. The payment shall only be made in monthly basis through electronic clearance systems/ RTGS after successful operation during the month. No advance shall be given at any circumstances.
14. Both the front and back number plates must be painted with red border on top with a write up "GOVT OF ODISHA" and Green border on bottom with a write up "FOREST AND ENVIRONMENT DEPARTMENT". Background colour of the number plate will be yellow as in case of Taxi.
15. Log book of the vehicle shall be maintained by the Range officer, Security and Maintenance or any officer / staff of Security Range duly authorized on his behalf.
16. POL can be provided only on the basis of Log book and in accordance with the offers mentioned in the quotation.




17. The payment towards the hiring of vehicle shall be made from the O/O Deputy Director, Nandankanan Zoological Park only after obtaining a Certificate of engagement from the Range Officer, Security and maintenance.
18. The Driver should bear good character and moral value and not in habit of drinking alcohol and should respect and behave properly while dealing with officers and staff of Nandankanan.
19. In case of any change of the Driver, the owner must inform range Officers, Security and maintenance prior to the operation of vehicle for that particular day (s) / period.
20. In case of exigency, relating to management or maintenance of Nandankanan Zoological Park, the vehicle shall be spared during day time.
21. The vehicle will be parked inside Nandankanan premise during off hours except for repair & maintenance cases with permission from RO Security.
22. The photocopy of D.L. and Id proof of Driver (Self attested) will be submitted to RO Security & Maintenance, Nandankanan Zoological Park.
23. The vehicle shall be pollution free and should be in well condition.
24. The Owners residential address shall be within 20 (Twenty) kilometres from Nandankanan so as to enable him to reach in the Zoo in time on urgent/emergency duty whenever required by the Zoo authority.
25. The Bidder shall be selected on the basis of the credentials/reputation not based on offered rebate subject to submission of all the required documents mentioned in item No.7.
26. The authority reserves all right to accept or reject the EOI without assigning any reason thereof.
27. The Duly filled technical bid along with supporting documents must be submitted in hard copy.
28. In case any dispute arising between the Deputy Director and the contractor as the matter arising under this contract such dispute shall be referred to the Director of Nandankanan Biological Park, Bhubaneswar within two weeks from the date of dispatch of the order by registered post acknowledgement due and his decision thereon shall be final.

29. The Deputy Director, Nandankanan Zoological Park has the right to annul, add, modify any of the conditions above without any notice and they shall be binding on the contractor.
30. All Appeals shall be made to the Director of Nandankanan Biological Park, Bhubaneswar whose decision thereon shall be final.

All disputes those may arise in future shall be subject to the jurisdiction of the SDJM, Bhubaneswar only.

Signature of the Bidder

  
26-02-2021  
Deputy Director  
Nandankanan Zoological Park