



**Nandankanan Zoological Park**

# **Tender Documents**

**Supply of Animal Feed & Fodder to Nandankanan  
Zoological Park for the year, 2025-26**

**Cost of Tender Paper: ₹11,800/- inclusive of 18% G.S.T  
(Eleven thousand eight Hundred) only**

**NANDANKANAN**

**SUPPLY OF ANIMAL FEED TO NANDANKANAN ZOOLOGICAL PARK  
FOR FINANCIAL YEAR 2025-26.**

**FORM-A (TECHNICAL BID)**

Last date for submission of tender paper : **Upto 05.00 P.M of 02.04.2025**  
Date & Time of opening of Technical bid: **At 11.00. AM of 03.04.2025**  
Venue of receiving tender papers : O/o Deputy Director, Nandankanan.  
Venue of opening of technical bid : Conference hall of Nandankanan.

Space for  
recent  
colour  
photograph

Cost of Tender Paper: ₹11,800/-Inclusive of 18% G.S.T

Total Number of pages in Technical bid: **12 (Twelve) pages.**

**N.B.:** The Tenderers are required to go through the Tender documents carefully before filling up and submission. Tender papers received beyond scheduled date & time shall not be entertained.

To be filled in and duly signed by the Tenderer and to be submitted in the Office of the Deputy Director, Nandankanan Zoological Park on or before **05.00 P.M of 02.04.2025.**

1. Name of the Tenderer/Farm in full .....
2. Father's name (in case of individual) .....
3. Address of the Tenderer/Firm for communication: (copy of telephone/electric bill of February, 2025/ pass book with upto date posting to be enclosed).  
At : ..... P.O. .... Via.  
Dist..... PIN.....  
Telephone No/ Contact No..... E-mail address.....
4. Amount of **E.M.D** furnished. Rs. (Figure)  
Rs. (in words)
5. Details of EMD-Bank Draft/  
Demand Draft No &Name of Bank :
6. Permanent Account No (I Tax): Valid up to (date) .....
7. GST registration No: :

Place:  
Date:

**Full Signature of Tenderer**

**Annexure-I****List of Feed items and required EMD****A-20 item**

SI No	Item of Feed	EMD required to be deposited in shape of Demand Draft (in ₹.).	SI No	Item of Feed	EMD required to be deposited in shape of Demand Draft (in ₹.).
1	2	3	4	5	6
1.	Brocoli	56.00	11.	Royal canin	18450.00
2.	Crushed oat (seed)	432.00	12.	Royal Canin Kitten pellet	1232.00
3.	Crushed barley	657.00	13.	Red Chili	12.00
4.	Duba grass	365.00	14.	Ripe Sapeta (April'25 & May'25)	12.00
5.	Guinea Pig	520.00	15.	Snail with shell	4745.00
6.	Lentil	347.00	16.	Tree fodder NKZP	34659.00
7.	Mineral Mixture	1225.00	17.	Tree fodder (RBDP)	22023.00
8.	Mung Crushed	456.00	18.	Wheat Bread	365.00
9.	Maize Ground	468.00	19.	White rat	9100.00
10.	Pear	137.00	20.	Fenu Greek Leaves (12/25 to 2/26)	76.00

**Signature of the tenderer**

**Date:**

**N.B: The tenderer are required to encircle the Serial No of feed items in which they offered the price to supply to Nandankanan Zoological Park for the year, 2025-26.**

**LIST OF FEED ITEMS & APPROXIMATE QUANTITY REQUIRED WITH SPECIFICATION.**  
**A-20 items**

Sl. No	Item of Feed	Approximate annual requirement in Kg/No.	EMD required to be deposited in shape of Demand Draft (in Rs.).	Specification of Feed items
1.	2.	3.	4.	5.
1.	Brocoli	18.000	56.00	It should be fresh green and good quality
2.	Crushed oat (seed)	144.000	432.00	It should be fresh and good quality & free form Aflaxtoxin and adulteration
3.	Crushed barley	292.000	657.00	It should be fresh and good quality & free form Aflaxtoxin and adulteration
4.	Duba grass	182.500	365.00	It should be fresh & good quality
5.	Guinea Pig	104.000	520.00	It should be healthy and free from any diseases.
6.	Lentil	146.000	347.00	It should be of good quality, fresh, green, tender and free from borer infection.
7.	Mineral Mixture	310.250	1225.00	It should be fresh and good quality within manufacture 3 months of date of expiry.
8.	Moong Crushed	182.500	456.00	It should be fresh and good quality.
9.	Maize Ground	468.000	468.00	It should be fresh and good quality.
10.	Pear	18.250	137.00	It should be fresh and good quality.
11.	Royal canin	144.000	18450.00	It should be fresh and good quality and manufacture date within 3months of date of supply and expire of 6 month..
12.	Royal Canin Kitten pellet dry	36.500	1232.00	It should be fresh and good quality and manufacture date within 3months of date of supply and expire of 6 month.
13.	Red Chili	3.650	12.00	It should be fresh and good quality.
14.	Ripe Sapeta (April'25 & May'25)	6.100	12.00	It should be fresh & good quality with weight more than 150-200gm.
15.	Snail with shell	1460.000	4745.00	It should be fresh and good quality
16.	Tree fodder , (Nandankanan Zoological Park )	386170.000	34659.00	It should be fresh, green, leafy having stem between 2.5cm. to 2.10 cm. girth It should contain at least fodder of 3 species out of four i.e Bara, Osta, Jari & Mai and each species should comprise at least 10% of the total quantity supplied daily. This is to be supplied at 11.00A.M. daily. Quantity of tree fodder to be supplied may vary or even may be stopped in case of change of animal number, change of feed or procurement of grass from departmental collection within very short notice.
17.	Tree fodder (Rajbhawan Deer Park)	210240.000	22023.00	It should be fresh, green, leafy having stem between 2.5cm. to 2.10 cm. girth It should contain at least fodder of 3 species out of four

				i.e Bara, Osta, Jari & Mai and each species should comprise at least 10% of the total quantity supplied daily. This is to be supplied at 11.00A.M. daily. Quantity of tree fodder to be supplied may vary or even may be stopped in case of change of animal number, change of feed or procurement of grass from departmental collection within very short notice.
18.	Wheat Bread	146.000	365.00	It should be of fresh and good quality
19.	White rat	1456	9100.00	It should be healthy and free from diseases .
20.	Fenu Greek Leaves (12/25 to 2/26)	21.600	76.00	It should be of good quality, fresh

❖ *The quantity mentioned in the schedule-(Annexure-II) is approximate and it may be increased or decreased any time according to the requirements, season, health condition of animal etc. by the zoo administration.*



Deputy Director  
Nandankanan Zoological Park

**Signature of the Tenderer**

Date:

**TERMS & CONDITIONS FOR SUPPLY OF FEED & FODDER TO  
NANDANKANAN ZOOLOGICAL PARK  
FOR THE YEAR, 2025-26.**

**A-20 items**

1. Sealed tenders duly filled in and signed in full are invited for supply of remaining **20** feed items (as indicated in tender papers) for the animals of Nandankanan Zoological Park during the financial year, 2025-26.
2. **Form of Tender:** The tender form will consist of two parts, (i) **Form-A** (Technical Bid) and (ii) **Form-B** (Financial Bid). Form A (Technical Bid) & Form B (Financial Bid) are to be kept in two different sealed covers over which it has to be written clearly "Form-A" / "Form-B" respectively. Both covers should be kept in a large cover super scribing "**TENDER FOR SUPPLY OF ANIMAL FEED & FODDER TO NANDANKANAN ZOOLOGICAL PARK**" FOR THE YEAR,2025-26" and the name of the tenderer. Otherwise, tender will not be considered. The tender should be sealed and complete in all respect. The sealed tender should be addressed to the Deputy Director, Nandankanan Zoological Park, P.O.: Barang, Dist.: Khordha, Pin- 754005 and to be submitted in the office of the Deputy Director, Nandankanan on or before **05.00 P.M. of 02.04. 2025.**
3. Technical bid shall be opened at **11.00 A.M of 03.04.2025** in the conference hall of Nandankanan Zoological Park by a Committee constituted for the aforesaid purpose headed by Deputy Director, Nandankanan in the presence of the tenderers or their representatives duly authorized on their behalf.
4. *No tender shall be considered without G.S.T registration certificate.*
5. *Tenders received beyond the scheduled date & time shall not be opened and considered to be rejected.*
6. Once opened, no tenderer will be allowed to withdraw from tender process till its finalization.
7. *Conditional tenders are not accepted and liable for rejection.*
8. The tenderer shall **furnish the following documents** with technical bid (**Form-A**) .
  - a) Earnest Money Deposit (E.M.D) as specified against each items in the tender documents (Annexure-I) should be deposited in shape of Bankers Cheque/ Demand Draft drawn in favour of Deputy Director, Nandankanan Zoological Park in any scheduled Bank payable at Bhubaneswar. Tender papers without E.M.D shall not be considered and liable for rejection. *EMD value shall not be adjusted towards previously available amount / Security Deposit / Bill with Director,*

Nandankanan Biological Park / Deputy Director, Nandankanan Zoological Park.  
The Govt. of India / State Govt. Deptt. or undertakings may apply for exemption of EMD.. The EMD of all the unsuccessful bidders shall be returned after finalization of all the process of tender. No interest on Earnest Money will be paid.

- b) A recent passport size colour photograph (not Polaroid one) duly signed in front by the tenderer and to be pasted in the space given on Form-A (Technical Bid)
- c) A copy of Voter Identity card/ Aadhaar Card /Driving License as proof of identity.
- d) Copy of driving license / copy of electric or telephone bill of Febryaruy,2025 / copy of the passbook posted up to date as proof of residential address.
- e) Copy of GST registration certificate.
- f) Copy of PAN issued by the Competent Authority.
- g) Annexure-I, Annexure-II, Annexure-III and Annexure-IV duly signed with date.
- h) BC/ BD towards tender paper cost. (Tender paper cost exempted for Govt. of India / Govt. of Odisha department or its undertaking)

***Tender papers shall not be considered as valid, if the tenderer fails to submit any of the above documents in technical bid.***

9. It will be the choice of the tenderer to offer the rates for any feed items in **Form B** (Financial bid). The rate offered should be written both in words and figures clearly and separately. Over-written figures will be treated as invalid. The tenderer shall put his full signature in the space provided for the purpose.
10. Tender form can only be obtained from the website of Nandankanan Zoological Park [www.nandankanan.org](http://www.nandankanan.org) and must be accompanied with a Bank Draft for a sum of **₹11,800/-** (Rupees Eleven thousand eight hundred) only inclusive of 18% GST drawn in favor of "Deputy Director, Nandankanan Zoological Park" in any scheduled Bank payable at Bhubaneswar towards cost of tender papers which shall not be refundable at any circumstances.
11. Persons who are recorded to be habitual defaulter in supply of feed / feed items and the persons against whom criminal proceedings are pending shall not be eligible to participate in the tender. ***Any such supplier who has violated the terms and conditions prescribed in connection with any transaction in any previous occasion shall also not be allowed to participate in the tender.***
12. The bidder who will be technically qualified by the committee shall be called for participation in financial bid and the date & venue will be intimated accordingly.
13. The successful tenderer shall be required to execute an agreement with Deputy Director, Nandankanan Zoological Park for faithful observance of the terms & conditions and shall deposit Security Money (Security Deposit) equal to **10% of the total estimated each value** of feed to be supplied at the time of execution of agreement. While, in addition to relevant clauses of terms and condition, other clauses like the modalities of payment

against the bills, specifications of feed items and timing of supply of each feed item etc shall be incorporated in the interest of the Government and smooth management of captive animals in the Zoological Park. The entire amount of security deposit shall be forfeited to Government, if successful tenderer fails/ refuse/ discontinue the supply of any of the animal feed at any time during contract period i.e. from 1<sup>st</sup> April, 2025 to 31<sup>st</sup> March, 2026 and all other items of supply will not be entertained by the Nandankanan authority. No interest will be paid on Security Deposit.

14. The Earnest Money Deposit shall be forfeited to Govt. in case the tenderer withdraws from the tender or fails to deposit the Security Deposit at the time of signing the agreement / shall not turn up to sign the agreement within stipulated period after the rate is accepted by Purchase Committee. Thereafter, the offer is liable to be cancelled with the forfeiture of EMD and bidder may be blacklisted to participate in the tender process in future.
15. The rates so quoted will be firm and remain the same during the contract period of **one year. No increase in price of any item shall be allowed under any circumstances during the period of contract.**
16. *The rate offered should be inclusive of all charges and delivery at Nandankanan Zoological Park ( Per unit cost of the items / materials / goods should be quoted inclusive of all taxes (GST etc.) as applicable ).*
17. *The security so deposited by the contractor will only be released on the successful completion of the contract as per the terms & conditions.*
18. *No tender will be considered unless and until all the documents are properly signed.*
19. **Supply of substandard food items will not be accepted and the contract will be liable for termination with forfeiture of Security Deposit for breach of contract at any time without notice.**
20. **The contractor will be personally responsible for the quality and quantity of supply of the item to the Deputy Director or his authorized representative.**
21. The quantities of feed mentioned in Col.3 & 4 of each items in Annexure-II shall vary from time to time during the year of contract depending on the number of animals in the zoo and the successful tenderer will have to supply as per actual requirement from time to time as per requisition of the Range Officer, Store Range according to the requirement, circumstances or health condition of animals for which the information would be given to the tenderer/contractor in advance. The contractor will not claim any compensation for any loss due to change in the quantity of any item.
22. In case of daily supply, the feed item should reach the weighing station of Nandankanan Zoological Park preferably before 8.30 AM daily. No feed material shall be received after 9.30AM except tree fodder. Tree Fodder shall be received by 11.00AM. to 2.00 PM only in Nandankanan Zoological Park. In case of any deviation in timing, the contract / agreement shall be terminated. In case of any reasonable circumstances compelled to fail

supply of the particular feed items, the supplier shall inform the Range Officer, Store Range, before 24 hours, for departmental supply before 24 hours. In this case the differential cost shall be recovered from the contractor. **All entry & exit of feed vehicles will only be through Gate No.1 for Baranga- Chandaka Road, or the route which will be informed by Deputy Director, Nandankanan or his authorized representative in written**. Any delay will be treated as non-supply and will be dealt as per terms and conditions of the tender.

23. On receipt of the supplied food items, it will be weighed at the feed distribution center and any shortage will be treated as non-supply and will be dealt as per the terms & condition of the tender.
24. The contractor will be responsible to obtain a receipt after weighing of supplies from the official deputed to receive the supplies which will be attached with the bills to be submitted.
25. The supplies /items/articles at any point of time may be inspected by the zoo veterinarian or his authorized representatives or any zoo officials not below the rank of Range officer in presence of concerned store in-charge and they will have the right to reject the supply in case of short supply or if the standard does not meet the specification given in the tender documents. "Internal monitoring committee for monitoring of food supply and distribution" being formed by Deputy Director, Nandankanan will also have the right of inspection at the time of food supply and distribution. In case of defective/substandard supplies or in case of non-supply/short supply/delayed supply, the purchase shall be effected by the Deputy Director, Nandankanan Zoological Park or his representative from the open market. Any amount so incurred for the said purchase including carriage, transportation etc. will be recovered from contractor or his security till the new contract is finalized.
26. In case of short supply of any feed items, the contractor shall be required to pay the differential cost, if purchased departmentally to compensate/ adjust the short supply & such payment shall be recovered from the monthly bill of the respective contractor. Successful tenderer shall supply quality feed as per specification. Nandankanan authority also periodically check the quality and specification of feed from the lab and if feed failed to meet the standard specification, it will be rejected and no payment will be done. Subsequent substandard quality will lead to termination of agreement & forfeiture of Security Deposit.
27. The Purchase Committee reserves the right to accept or reject the lowest tender without assigning any reason for such acceptance/rejection.
28. Conditional tender shall not be accepted.
29. The quotations may be accepted in part or whole.
30. If the contractor or his representative, through any of his activities when supplying the articles in the zoo is found to be violating any of the norms/sections of the Wildlife

Protection Act, 1972 (amended till date), the contract may be immediately cancelled without any notice and suitable action will be initiated as per the applicable laws and rules.

31. All the columns of the quotation form shall be tally, properly and exhaustively filled in. The rates and units shall not be over written. Tender form shall be filled both in the figures and words. The words "NO QUESTIONS" should be written across any or all the items for which a tenderer does not wish to the tender.
32. All corrections must be attested by the tenderers.
33. No tender will be considered unless and until all the documents are properly signed.
34. The item rejected by the authorized staff of Deputy Director, Nandankanan shall be replaced by the contractor within 1 (One) hour or immediately, thereafter, if the contractor fails to supply of whole quantities or part or replace any rejections by articles of approved quality within the time specified above, then, it shall be lawful for the Director or Deputy Director appointed for the propose to make up deficiency by purchase at current market rates and all expenditures.
35. The rejected feed items must be removed within one hour of the written or verbal notice.
36. Canvassing in any form whether direct or implied will be disqualification.
37. Applicable taxes (TDS) as per prevailing rate & rules would be deducted from the bill of the Suppliers.
38. Once the tender is finalized, the supplier has to furnish two passport size photographs (self-attested in front) and three specimen signatures (in duplicate sets) at the time of execution of agreement.
39. The authority reserves the right to place order of supply, fully or partly to one or more tenderers in respect of any item of feed where offered rate are same.
40. The authority reserves the right to accept or reject any or all tenders without assigning any reason thereof and modify any or all the terms & conditions as deemed proper in the interest of Government.
41. In case of any epidemic/pandemic/disaster/any other difficult situations, due to which the cost of item/supply/delivery is escalated in the market or any other source, it shall be borne by the tenderer. The contractor will ensure the supply of the item as per the terms and conditions of the tender. The contractor will not claim any compensation for any loss due to any disaster or inflation or cost escalation during the contract period.
42. If the tenders are submitted by a partnership firm, it must be signed separately by each member thereof, or in the event of the absence of any partner it must be signed on his a company the quotations should be executed in the manner laid down in the said company's articles of association. The signature on the tender id document should be deemed to be authorized signatures.
43. The quality of all the items should be as per specifications given in Section-III of tender documents. The specifications may be changed by zoo administration based on the

guidelines / recommendation of Central Zoo Authority, New Delhi or Health Committee, OUAT or IVRI or any expert. Changes in the specifications if any will be communicated to the Contractor in advance. The contractor will not claim any compensation for any loss due to change in specification of any item at any point of time.

44. Directions of Deputy Director, Nandankanan time to time to regulate the entry of suppliers or authorized representatives to the park, and their movement within the assigned route to supply feed items need to be followed strictly.

**Signature of the Tenderer**

Date .....



Deputy Director  
Nandankanan Zoological Park

**UNDERTAKING**

I \_\_\_\_\_ S/o \_\_\_\_\_  
at \_\_\_\_\_ Po \_\_\_\_\_ Ps \_\_\_\_\_ Dist \_\_\_\_\_

\_\_\_\_\_do hereby undertake that I have read all the conditions and agrees to it and submitted the tender for providing **Animal Feed & fodder** to Nandankanan Zoological Park for the financial year 2025-26. Further I undertake that I do not have any criminal proceedings pending against me and I never defaulted in supply of feed / feed items of any other works of Nandankanan in previous occasions.

**Place:**

***Signature of the tenderer***

**Date:**

**SUPPLY OF ANIMAL FEED TO NANDANKANAN ZOOLOGICAL PARK  
DURING THE FINANCIAL YEAR 2025-26.**

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**FORM- B (FINANCIAL BID)**

Date & Time of opening of Financial Bid : To be notified later  
Venue of receipt of tender documents : O/o Deputy Director, Nandankanan  
Venue of opening of Financial Bid : To be notified later

Space for  
recent  
colour  
photograph

Total Number of pages in Financial Bid **02 (Two)** pages.

**N.B.:** The Tenderers are required to go through the Tender paper in detail and quote their rates both in figures and words with their signature/seal etc. The rate should be quoted in Col No.3 of the format at Annexure-V and to be attached with this Form-B (Financial Bid)

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(To be filled in and duly signed by the Tenderer)

1. Name of the Tenderer/Farm in full .....
2. Father's name (in case of individual) .....
3. Address of the Tenderer/Firm for communication: (copy of telephone/electric bill of February, 2024/ pass book with up to date posting to be enclosed).

At : ..... P.O. .... Via.....

Dist..... PIN.....

Contact Tel/ Mobile No ..... E-mail address.....

**Place:**  
**Date:**

**FULL SIGNATURE OF TENDERER**

**FINANCIAL BID FORMAT**  
**ANIMAL FEED ITEMWISE RATE QUOTED BY TENDERER**  
**(Rate in Rs in column 3 is to be written both in figures and words)**  
**FINANCIAL YEAR, 2025-26**  
**A-20 items**

Sl. No	Item of Feed	Rate per Kg./ inclusive of all charges for daily delivery at Nandankanan only
1	2	3
1.	Brocoli	Rs. Rupees..... in Kg
2.	Crushed oat (seed)	Rs. Rupees..... in Kg
3.	Crushed barley	Rs. Rupees..... in Kg
4.	Duba grass	Rs. Rupees..... in Kg
5.	Guinea Pig	Rs. Rupees..... in Nos
6.	Lentil	Rs. Rupees..... in Kg
7.	Mineral Mixture	Rs. Rupees..... in Kg
8.	Moong Crushed	Rs. Rupees..... in Kg
9.	Maize Ground	Rs. Rupees..... in Kg
10.	Pear	Rs. Rupees..... in Kg
11.	Royal canin	Rs. Rupees..... in Kg
12.	Royal Canin Kitten pellet dry	Rs. Rupees..... in Kg
13.	Red Chili	Rs. Rupees..... in Kg
14.	Ripe Sapeta (April'25 & May'25)	Rs. Rupees..... in Kg
15.	Snail with shell	Rs. Rupees..... in Kg
16.	Tree fodder , (Nandankanan Zoological Park )	Rs. Rupees..... in Kg
17.	Tree fodder (Rajbhawan Deer Park)	Rs. Rupees..... in Kg
18.	Wheat Bread	Rs. Rupees..... in Kg
19.	White rat	Rs. Rupees..... in Kg
20.	Fenu Greek Leaves (12/25 to 2/26)	Rs. Rupees..... in Kg

**Signature of the Tenderer**  
Date: