



Nandankanan Zoological Park

Tender Documents

Supply of Animal Feed & Fodder for the year 2023-24

Cost of Tender Paper: ₹11,800/- inclusive of 18% G.S.T
(Rupees Eleven thousand eight hundred) only

Pre Bid Meeting - 10.05.2023



03rd May, 2023

**SUPPLY OF ANIMAL FEED & FODDER TO NANDANKANAN ZOOLOGICAL PARK
FOR THE FINANCIAL YEAR 2023-24.**

FORM-A (TECHNICAL BID)

Last date for submission of tender paper : **05.00 P.M of 15 .05.2023**
Date & Time of Pre Bid Meeting : **11.30 AM of 10 .05.2023**
Date & Time of opening of Technical bid : **10.30 A.M of 16 .05.2023**
Venue for opening of Technical bid : **Conference hall of Nandankanan.**
Cost of Tender Paper: **₹ 11,800 /-Inclusive of 18% G.S.T**

Space for
recent
colour
photograph.

Total Number of pages in Technical bid: **10(Ten) pages.**

N.B.: The Tenderers are required to go through the Tender documents carefully before fill up and submission. Tender papers received beyond scheduled date & time shall not be entertained.

To be filled in and duly signed by the Tenderer and to be submitted by post / by person in the Office of the Deputy Director, Nandankanan Zoological Park on or before 5.00 P.M of 15 .05.2023.

1. Name of the Tenderer/Farm in full
2. Father's name (in case of individual)
3. Address of the Tenderer/Firm for communication: (copy of telephone/electric bill of March, 2023/ pass book with upto date posting to be enclosed).
At : P.O. Via.
Dist..... PIN.....
Telephone No/ Contact No..... E-mail address.....
4. Amount of **E.M.D** furnished. Rs. (Figure)
Rs. (in words)
5. Details of EMD-Bank Draft/
Bankers Cheque No & Name of the Bank
6. Permanent Account No (I Tax):
7. GST Registration No:

Place:
Date:

Full Signature of Tenderer

Annexure-I

List of Feed items and required EMD

Sl No	Item of Feed	EMD required to be deposited in shape of Demand Draft (in ₹.)	Sl No	Item of Feed	EMD required to be deposited in shape of Demand Draft (in ₹.)
1	2	3	4	5	
1	Buffalo meat	314100.00	13	Cerelac-IV	250.00
2	Pellet Biscuit	2500.00	14	Chasu (Rice)	1300.00
3	Green Leaves (Kalama sag)	500.00	15	Neem Oil	1100.00
4	Sweet Corn	50.00	16	Pet Lac Kitten Milk Powder	27750.00
5	Almond	250.00	17	Parle- G Biscuit (Small)	1000.00
6	Bournvita	1050.00	18	Royal Canine Milk Powder	2650.00
7	Bread (Wheat)	500.00	19	Red Chili	50.00
8	Bread (White)	350.00	20	Royal Canine Pellet Biscuit	250.00
9	Crushed Ragi	1550.00	21	Sugarcane Juice	5700.00
10	Crushed Wheat	1300.00	22	Soyabean Cake	3300.00
11	Cerelac-I	200.00	23	Turmeric Powder	6100.00
12	Cerelac -II	150.00			

Signature of the tenderer

Date:

N.B: The tenderer is required to encircle the Serial No of feed items in which they offered the price to supply to Nandankanan Zoological Park for the year, 2023-24.

LIST OF FEED ITEMS & APPROXIMATE QUANTITY REQUIRED WITH SPECIFICATION

Sl. No	Item of Feed	Approximate daily requirement in Kg./No.	Approximate annual requirement in Kg./No. (from 01.05.2023 to 31.03.2024)	EMD required to be deposited in shape of Demand Draft (in Rs.)	Specification of Feed items
1	2	3	4	5	6
1	Buffalo meat	490.650	142779.150	314100.00	Live healthy Buffalo should be transported & processed in the slaughter house of the zoo. It should be healthy & diseases free. Further on Thursday & Saturday one live Buffalo in each day should be retained in the designated place near slaughter house at least for seven days before slaughter Monday off
2	Pellet Biscuit	1.855	677.075	2500.00	It should be of good quality & free from Aflatoxin
3	Green Leaves (Kalama sag)	0.68	248.200	500.00	It should be of fresh, green and succulent without roots. Should be supplied from morning collection
4	Sweet Corn	0.045	16.470	50.00	It should be fresh and good quality.
5	Almond	0.025	8.375	250.00	It should be fresh and good quality
6	Bournvita	0.50	167.500	1050.00	It should be fresh and good quality. It should not have short expiry from the date of manufacture
7	Bread (Wheat)	0.600	201	500.00	It should be fresh and good quality & within the shelf life
8	Bread (White)	0.400	134	350.00	It should be fresh and good quality & within the shelf life
9	Crushed Ragi	3.000	1005	1550.00	It should be fresh and good quality & free form Aflatoxin and adulteration
10	Crushed Wheat	3.000	1005	1300.00	It should be fresh and good quality & free form Aflatoxin and adulteration.
11	Cerelac-I	0.100	33.500	200.00	It should be good quality. It should not have short expiry from the date of manufacturer
12	Cerelac -II	0.070	23.450	150.00	It should be good quality. It should not have short expiry from the date of manufacturer
13	Cerelac-IV	0.100	33.500	250.00	It should be good quality. It should not have short expiry from the date of manufacturer
14	Chasu (Rice)	16.000	5360.000	1300.00	It should be fresh and good quality

15	Neem Oil	0.100	33.500	1100.00	It should be of good quality and not have adulteration.
16	Pet Lac Kitten Milk Powder	0.600	201.000	27750.00	It should short expiry from the dated of manufacture.
17	Parle- G Biscuit (Small)	1.200	402	1000.00	It should be within the shelf life.
18	Royal Canine Milk Powder	0.220	73.700	2650.00	It should not have short expiry from the date of manufacture.
19	Red Chili	0.020	6.700	50.00	It should be of good quality.
20	Royal Canine Pellet Biscuit	0.060	20.100	250.00	It should not be of short expiry.
21	Sugarcane Juice	13.500	4522.500	5700.00	It should be of fresh and good quality.
22	Soya bean Cake	3.000	1005.000	3300.00	It should be of fresh and good quality & free from Aflatoxin.
23	Turmeric Powder	4.950	1658.25	6100.00	It should be of good quality.

❖ *The quantity mentioned in the Annexure-1 is approximate and it may be increased or decreased any time according to the requirement's, season, circumstances etc by the Zoo administration.*

Signature of the Tenderer

Date:

Name and Address of the tenderer

Mobile No.

Deputy Director
Nandankanan Zoological Park

**TERMS & CONDITIONS FOR SUPPLY OF ANIMAL FEED & FODDER TO
NANDANKANAN ZOOLOGICAL PARK DURING THE
FINANCIAL YEAR, 2023-24.**

1. Sealed tenders duly filled in and signed in full are invited for supply of 23 feed items (as indicated in tender papers) for the animals of Nandankanan Zoological Park during the financial year, 2023-24.
2. **Form of Tender:** The tender form will consist of two parts, (i) **Form-A** (Technical) and (ii) **Form-B** (Financial). Form A (Technical) & Form B (Financial) are to be kept in two different sealed covers over which it has to be written clearly "Form-A" / "Form-B" respectively. Both covers should be kept in a large cover super scribing "**TENDER FOR SUPPLY OF ANIMAL FEEDS & FODDER TO NANDANKANAN ZOOLOGICAL PARK**" and the name of the tenderer. Otherwise, tender will not be considered. The tender should be sealed and complete in all respect. The sealed tender should be addressed to the Deputy Director, Nandankanan Zoological Park, P.O.: Barang, Dist.: Khordha, Pin-754 005 and to be submitted **by post/by person** in the office of the Deputy Director, Nandankanan on or before **5.00 P.M. of 15 .05.2023**.
3. Technical bid will be opened at **10.30 A.M of 16 .05.2023** in the conference hall of Nandankanan Zoological Park by a Committee constituted for the aforesaid purpose headed by Deputy Director, Nandankanan in the presence of the tenderer or their representatives duly authorized on their behalf.
4. *No tender shall be considered without G.S.T registration certificate.*
5. *Tenders received beyond the scheduled date & time shall not be opened and considered to be rejected.*
6. Once opened, no tenderer will be allowed to withdraw from tender process till its finalization.
7. *Conditional tenders are not accepted and liable for rejection.*
8. The tenderer shall **furnish the following documents** with technical bid (**Form-A**).
 - a) Earnest Money Deposit (E.M.D) as specified against each items in the tender documents (Annexure-I) should be deposited in shape of Bankers Cheque/ Demand Draft drawn in favour of Deputy Director, Nandankanan Zoological Park in any scheduled Bank payable at Bhubaneswar. Tender papers without E.M.D shall not be considered and liable for rejection. *EMD value shall not be adjusted towards previously available amount / Security Deposit / Bill with Director, Nandankanan Biological Park / Deputy Director, Nandankanan Zoological Park. The Govt. of India / State Govt. Deptt. or undertakings may apply for exemption of EMD with and undertaking. The EMD of all the un-successful bidders shall be*

returned after finalization of all the process of tender. No interest on Earnest Money will be paid.

- b) A recent passport size colour photograph (not Polaroid one) duly signed in front by the tenderer and to be pasted in the space given on Form-A (Technical Bid)
- c) A copy of Voter Identity card/ Aadhaar Card /Driving License as proof of identity.
- d) Copy of driving license / copy of electric or telephone bill of December,2022 / copy of the passbook posted up to date as proof of residential address.
- e) Copy of GST registration certificate
- f) Copy of PAN issued by the Competent Authority.
- g) Annexure-I, Annexure-II, Annexure-III and Annexure-IV duly signed with date.
- h) BC/ BD towards tender paper cost. (Tender paper cost exempted for Govt. of India / Govt. of Odisha department or its undertaking)

Tender papers shall not be considered as valid, if the tenderer fails to submit any of the above documents in technical bid.

9. It will be the choice of the tenderer to offer the rates for any feed items in **Form B** (Financial bid). The rate offered should be written both in words and figures clearly and separately. Over-written figures will be treated as invalid. The tenderer shall put his full signature in the space provided for the purpose.
10. Tender form can only be obtained from the website of Nandankanan Zoological Park www.nandankanan.org and must be accompanied with a Bank Draft for a sum of **₹11,800/-** (Rupees Eleven thousand eight hundred) only inclusive of 18% GST drawn in favor of "Deputy Director, Nandankanan Zoological Park" in any scheduled Bank payable at Bhubaneswar towards cost of tender papers which shall not be refundable at any circumstances.
11. Persons who are recorded to be habitual defaulter in supply of feed / feed items and the persons against whom criminal proceedings are pending will not be eligible to participate in the tender. ***Any such supplier who has violated the terms and conditions prescribed in connection with any transaction in any previous occasion shall also not be allowed to participate in the tender.***
12. The bidder who will be technically qualified by the committee shall be called for participation in financial bid and the date & venue will be intimated accordingly.
13. The successful tenderer shall be required to execute an agreement with Deputy Director, Nandankanan Zoological Park for faithful observance of the terms & conditions and shall deposit Security Money (Security Deposit) equal to **10% of the total estimated each value** of feed to be supplied at the time of execution of agreement. While, in addition to relevant clauses of terms and condition, other clauses like the modalities of payment against the bills, specifications of feed items and timing of supply of each feed item etc shall be incorporated in the interest of the Government and smooth management of

captive animals in the Zoological Park. The entire amount of security deposit shall be forfeited to

Government, if successful tenderer fails/ refuse/ discontinue the supply of any of the animal feed at any time during contract period and all other items of supply will not be entertained by the Nandankanan authority.

14. The Earnest Money Deposit shall be forfeited to Govt. in case the tenderer withdraws from the tender or fails to deposit the Security Deposit at the time of signing the agreement / shall not turn up to sign the agreement within stipulated period after the rate is accepted by Purchase Committee. Thereafter, the offer is liable to be cancelled with the forfeiture of EMD and bidder may be blacklisted to participate in the tender process in future.
15. The rates so quoted will be firm and remain the same during the contract period of **One year. No increase in price of any item shall be allowed under any circumstances during the period of contract.**
16. *The rate offered should be inclusive of all charges and delivery at Nandankanan Zoological Park (Per unit cost of the items / materials / goods should be quoted inclusive of all taxes (GST etc.) as applicable).*
17. *The security so deposited by the contractor will only be released on the successful completion of the contract as per the terms & conditions.*
18. **Substandard supply will not be accepted and the contract will be liable for termination with forfeiture of Security Deposit for breach of contract at any time without notice.**
19. **The contractor will be personally responsible for the quality and quantity of supply of the item to the Deputy Director or his authorized representative.**
20. The quantities of feed mentioned in Col.3 & 4 of each items in Annexure-II shall vary from time to time during the year of contract depending on the number of animals in the zoo and the successful tenderer will have to supply as per actual requirement from time to time as per requisition of the Range Officer, Store Range according to the requirement, circumstances or health condition of animals for which the information would be given to the tenderer/contractor in advance. The contractor will not claim any compensation for any loss due to change in the quantity of any item.
21. In case of daily supply, the feed item should reach the weighing station of Nandankanan Zoological Park preferably before 8.30 AM daily. No feed material shall be received after 9.30AM except tree fodder, and buffalo meat. Tree Fodder shall be received by 11.00AM. to 2.00 PM only in Nandankanan Zoological Park. Red weaver Ant & its egg, Snail without shell & Buffalo meat shall be received by 3.00 P.M. In case of any deviation in timing, the contract / agreement shall be terminated. In case of any reasonable circumstances compelled to fail supply of the particular feed items, the supplier shall in time inform the Range Officer, Store Range for departmental supply before 24 hours. In

this case the differential cost shall be recovered from the contractor. **All entry & exit of feed vehicles will only be through Gate No.1 for Baranga- Chandaka Road.** Any delay will be treated as non-supply and will be dealt as per terms and conditions of the tender.

22. On receipt of the supplies will be weighed at the feed distribution center and any shortage will be treated as non-supply and will be dealt as per the terms & condition of the tender.
23. The contractor will be responsible to obtain a receipt after weighing of supplies from the official deputed to receive the supplies which will be attached with the bills to be submitted.
24. The supplies /items/articles at any point of time may be inspected by the zoo veterinarian or his authorized representatives or any zoo officials not below the rank of Range officer in presence of concerned store in-charge and they will have the right to reject the supply in case of short supply or if the standard does not meet the specification given in the tender documents. In case of defective/substandard supplies or in case of non-supply/short supply/delayed supply, the purchase shall be effected by the Deputy Director, Nandankanan Zoological Park or his representative from the open market. Any amount so incurred for the said purchase including carriage, transportation etc. will be recovered from contractor or his security till the new contract is finalized.
25. In case of short supply of any feed items, the contractor shall be required to pay the differential cost, if purchased departmentally to compensate/ adjust the short supply & such payment shall be recovered from the monthly bill of the respective contractor. Successful tenderer shall supply quality feed as per specification and for the feed mix the lab reports to be submitted alongwith feed mix. Nandankanan authority also periodically check the quality and specification of feed from the lab and if feed failed to meet the specification will be rejected and no payment will be done. Subsequent substandard quality will lead to termination of agreement & forfeiture of Security Deposit.
26. The Purchase Committee reserves the right to accept or reject the lowest tender without assigning any reason for such acceptance/rejection.
27. Conditional tender shall not be accepted.
28. The quotations may be accepted in part or whole.
29. If the contractor or his representative, through any of his activities when supplying the articles in the zoo is found to be violating any of the norms/sections of the Wildlife Protection Act, 1972 (amended till date), the contract may be immediately cancelled without any notice and suitable action will be initiated as per the applicable laws and rules.
30. The undersigned reserves the right to increase or decrease the volume of any items or to the extent of 25% of financial value or withdraw any items of supply at his discretion at

any stage of the execution of works. The Director or undersigned may extent the supply order at the same price for 6 months.

31. All the columns of the quotation form shall be tally, properly and exhaustively filled in. The rates and units shall not be over written. Quotations shall be filled both in the figures and words. The words no questions should be written across any or all the items for which a tenderer does not work to the tender.
32. No tender will be considered unless and until all the documents are properly signed.
33. The article rejected shall be replaced by the contractor within 1 (One) hour or immediately, thereafter, if the contractor fails to supply of whole quantities or part or replace any rejections by articles of approved quality within the time specified above, then, it shall be law full for the Director or Deputy Director appointed for the propose to make up deficiency by purchase at current market rates and all expenditures.
34. The rejected feed items must be removed within One hour of the written or verbal notice.
35. Canvassing in any form whether direct or implied will be disqualification.
36. Applicable taxes (TDS) as per prevailing rate & rules would be deducted from the bill of the Suppliers.
37. Once the tender is finalized, the supplier has to furnish two passport size photographs (self-attested in front) and three specimen signatures (in duplicate sets) at the time of execution of agreement.
38. The authority reserves the right to place order of supply, fully or partly to one or more tenderers in respect of any item of feed where offered rate are same.
39. The authority reserves the right to accept or reject any or all tenders without assigning any reason thereof and modify any or all the terms & conditions as deemed proper in the interest of Government.
40. In case of any epidemic/pandemic/disaster/any other difficult situations, due to which the cost of item/supply/delivery is escalated in the market or any other source, it shall be borne by the tenderer. The contractor will ensure the supply of the item as per the terms and conditions of the tender. The contractor will not claim any compensation for any loss due to any disaster or inflation or cost escalation during the contract period.

Signature of the Tenderer

Date



Deputy Director
Nandankanan Zoological Park

UNDERTAKING

I _____ S/o _____

at _____ Po _____ Ps _____ Dist _____

_____ do hereby undertake that I have read all the conditions and agrees to it and submitted the tender for providing Animal Feed & Fodder to Nandankanan Zoological Park for the financial year 2023-24. Further I undertake that I do not have any criminal proceedings pending against me and I never defaulted in supply of feed / feed items of any other works of Nandankanan in previous occasions.

Place:

Signature of the tenderer

Date:

**SUPPLY OF ANIMAL FEED & FODDER TO NANDANKANAN ZOOLOGICAL PARK
DURING THE FINANCIAL YEAR, 2023-24.**

FORM- B (FINANCIAL BID)

Date & Time of opening of Financial Bid : To be notified later
Venue of receipt of tender documents : O/o Deputy Director, Nandankanan
Venue of opening of Financial Bid : **11.30AM of 16.05.2023**

Space for
recent
colour
photograph

Total Number of pages in Financial Bid : **03 (Three) pages.**

N.B.: The Tenderers are required to go through the Tender paper in detail and quote their rates both in figures and words with their signature/seal etc. The rate should be quoted in Col No.3 of the format at Annexure-V and to be attached with this Form-B (Financial Bid)

(To be filled in and duly signed by the Tenderer)

1. Name of the Tenderer/Farm in full
2. Father's name (in case of individual)
3. Address of the Tenderer/Firm for communication: (copy of telephone/electric bill of February, 2023/ pass book with up to date posting to be enclosed).

At: P.O. Via

Dist..... PIN.....

Contact Tel/ Mobile No E-mail address.....

Place:

Date:

FULL SIGNATURE OF TENDERER

FINANCIAL BID FORMAT
ANIMAL FEED & FODDER ITEMWISE RATE QUOTED BY THE TENDERER
 (Rate in Rs in column 3 is to be written both in figures and words)
FINANCIAL YEAR, 2023-24

Sl. No	Item of Feed	Rate per Kg./ No inclusive of all charges for daily delivery at Nandankanan only
1	2	3
1	Buffalo meat	Rs Rupees...
2	Pallet Biscuit	Rs Rupees...
3	Green Leaves (Kalama sag)	Rs Rupees...
4	Sweet Corn	Rs Rupees...
5	Almond	Rs Rupees...
6	Bournvita	Rs Rupees...
7	Bread (Wheat)	Rs Rupees...
8	Bread (White)	Rs Rupees...
9	Crushed Raggi	Rs Rupees...
10	Crushed Wheat	Rs Rupees...
11	Cerelac-I	Rs Rupees...
12	Cerelac -II	Rs Rupees...
13	Cerelac-IV	Rs Rupees...
14	Chasu (Rice)	Rs Rupees...
15	Neem Oil	Rs Rupees...
16	Pet Lac Kitten Milk Powder	Rs Rupees...
17	Parle- G Biscuit (Small)	Rs Rupees...
18	Royal Canine Milk Powder	Rs Rupees...

19	Red Chili	Rs Rupees...
20	Royal Canine Pellet Biscuit	Rs Rupees...
21	Sugarcane Juice	Rs Rupees...
22	Soya bean Cake	Rs Rupees...
23	Turmeric Powder	Rs Rupees...

Signature of the Tenderer
Date: